

TECHNICAL PANEL ADVISORY GROUP (“TPAG”) — TERMS OF REFERENCE

1. Introduction and role summary

- 1.1. These Terms of Reference set out the role, responsibilities, eligibility and operating arrangements of the Technical Panel Advisory Group (“TPAG”) of the International Skating Union (the “ISU”).
- 1.2. A Technical Panel Advisor (an “**Advisor**”) is an ISU official with extensive experience in serving on Technical Panels and in delivering training or feedback to other officials.
- 1.3. The primary purpose of the Advisor role is to assist in providing continuous monitoring, evaluation and feedback on performance to improve consistency among Technical Panel members.

2. Desired outcomes

- 2.1. The Advisor role aims to:
 - (a) ensure consistency and fairness in the application of ISU standards across events;
 - (b) support the successful development of high-quality Technical Panel members;
 - (c) enhance the quality and accuracy of Technical Panel decisions;
 - (d) foster teamwork, communication and professionalism within Technical Panels;
 - (e) provide constructive feedback to ISU bodies for continuous improvement of technical officiating standards; and
 - (f) promote global consistency in the evaluation and performance of Technical Panels through regular collaboration among Advisors.

3. Key responsibilities

Observation and Monitoring

- 3.1. The Advisor shall:
 - (a) attend events as an independent observer;
 - (b) attend the Technical Panel meeting held before the event;
 - (c) use a headset to listen to the live decisions and discussions of the Technical Panel during events and have access to a screen showing the work of the Data Operator in order to follow the Technical Panel's decisions;
 - (d) assess the quality of calls, teamwork, communication and professionalism of the Technical Panel members;
 - (e) not participate in any discussion or decision-making process of the Technical Panel; and
 - (f) advise that element(s) be re-examined where necessary, only in respect of possibly incorrect and/or missed elements. For the avoidance of doubt the Advisor shall not advise an element to be re-examined where the element was called correctly by the Technical Panel but the Advisor disagrees with the Level of Difficulty.

Feedback and Reporting

3.2. The Advisor shall:

- (a) provide feedback to the Technical Panel directly following each segment; and
- (b) submit a standardised report to the relevant ISU bodies outlining:
 - (i) the quality, consistency and accuracy of calls made by the panel;
 - (ii) the effectiveness of teamwork and communication within the panel; and
 - (iii) the professionalism of and adherence to ISU standards by the panel.

Support for Qualification, Recertification and Promotion

3.3. The Advisor shall:

- (a) assist with the qualification process of 'International' level Technical Panel members;
- (b) assist with the qualification process for the promotion of Technical Panel members; and
- (c) contribute to the recertification process by providing insights into the consistency and performance of Technical Panel members over time.

Improvement and Development

3.4. The Advisor shall:

- (a) identify areas for improvement among Technical Panel members; and
- (b) recommend training or developmental opportunities to enhance consistency and adherence to ISU standards.

Collaboration and Global Consistency

3.5. The Advisor shall:

- (a) participate in meetings with other Advisors and the Technical Committees;
- (b) share findings and insights during those meetings to promote consistency in the evaluation and development of Technical Panels worldwide; and
- (c) support alignment and uniformity in the application of ISU standards and best practices across all regions.

4. Eligibility and restrictions

- 4.1. The Advisor shall adhere to the ISU Code of Ethics and avoid any conflict of interest.
- 4.2. The Advisor shall maintain impartiality and uphold the highest standards of professionalism.
- 4.3. The Advisor shall not serve as a member of a Technical Panel in any category during the same event.
- 4.4. The Advisor is required to have the 'ISU' level of qualification.

5. Appointment, schedule and coordination

- 5.1. The composition of the TPAG is recommended by the Technical Committees and the Head of Officials Figure Skating and decided by the ISU Vice President. The Vice President Figure Skating proposes the list of TPAG members to the Council for appointment.

- 5.2. Appointments of Advisors to attend events shall be coordinated by the Head of Officials Figure Skating and decided by the ISU Vice President Figure Skating.

6. Costs and expenses

- 6.1. For ISU Events, the ISU shall be responsible for covering travel expenses to and from the event, accommodation, meals and local transportation.
- 6.2. For International Events, the Organizing Committee shall be responsible for covering travel expenses to and from the event, accommodation, meals and local transportation.