

Communication No. 2690

Figure Skating

Frankfurt Seminar – July 9-13, 2025

For organizational and budgeting reasons, the maximum number of participants in the Frankfurt Seminar 2025 will be limited according to disciplines and according to experiences.

1. Seminars and Examinations for first appointment of International and ISU Referees

In line with ISU Rule 412, paragraphs 1.d) (ii) and e) and 3.d) (ii) and e), and Rule 902, paragraphs 1.d) ii) and e) and 3.d) ii) and e), the ISU is including into the Frankfurt Seminar the Seminar and Examinations for first appointment of International and ISU Referees for those Judges and Referees who might be nominated by their ISU Members provided the respective candidates fulfil the requirements of the respective Rules 412 paragraph 1 or 3 or Rule 902, paragraphs 1 or 3.

These Seminars and Examinations will be held **July 10 – 13, 2025** and covers all disciplines: Single & Pair Skating, Ice Dance and Synchronized Skating. These Seminars are the only ISU Seminars and ISU Examinations for first appointment of International and ISU Referees for the season 2025/26. See also paragraph 4 for detailed travel information.

The ISU Vice President Figure Skating, the ISU Sports Director Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

ISU Members wishing to nominate candidates from their Federation for this ISU Seminar and ISU Examination must complete, on behalf of the candidate(s), the attached application form (Appendix A) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2025**. Late applications cannot be accepted.

To maintain the high level and quality of the Seminar, we expect that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience. Only a limited number of candidates will be accepted to attend the Seminar.

The Examinations to become an International Referee and on ISU Referee will consist of two parts:

- a written part including true or false and multiple choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules 2024 as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on a “competition simulation” including conducting an Initial Judges Meeting and Round Table Discussion (and Element ID for Ice Dance).

The criteria to pass the written part of this ISU Examination are established by the respective Technical Committees.

2. ISU Seminars and ISU Examinations for first appointment of International Judges

In line with Rule 413, paragraph 1 c) and d) and Rule 903, paragraph 1. d) and e), the ISU is including into the Frankfurt Seminar the Seminars and Examinations for first appointment of International Judges for Single & Pair Skating, Ice Dance and also for Synchronized Skating for those persons who might be nominated by their ISU Member provided the respective candidates fulfil the requirements of the Rule 413 paragraph 1 and/or Rule 903, paragraph 1.

These Seminars and Examinations will be held from **July 10 - 13, 2025** and will be conducted in all disciplines: Single & Pair Skating, Ice Dance and Synchronized Skating. These Seminars are the only ISU Seminars and ISU Examinations for first appointment of International Judges in the season **2025/26**. See also paragraph 4 for detailed travel information.

The ISU Vice President Figure Skating, the ISU Sports Technical Director Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons

ISU Members wishing to nominate candidates from their Federation for these Seminars and Examinations must complete, on behalf of the candidate(s), the attached application form (Appendix B) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2025**. Late applications cannot be accepted.

To maintain the high level and quality of the Seminar we expect that the knowledge/skills of the accepted Participants be up to the Seminar requirements with adequate competition/serving experience. Only a limited number of candidates will be accepted to attend the Seminar.

This Examination to become an International Judge will consist of two parts:

- a written part including true or false and multiple-choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules 2024 as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on identification of elements (both for S&P and ID), evaluation with the GOE and the Program Components and a “competition simulation”.

The criteria to pass the written part of these ISU Examinations are established by the Technical Committee

3. Expense Guidelines for all accepted candidates to the Frankfurt Seminar 2025

3.1 Accommodation and Full Board

The ISU will **not** cover the costs for accommodation and full board for any accepted and confirmed participants:

- for the Referees and Judges seminar for first appointment (International);
- for the Referees seminar for ISU qualification*

*ISU Members with candidates who have successfully passed the exam to become “ISU Referee” may submit for reimbursement of hotel and meals (provided these were purchased at the hotel) to the ISU Secretariat.

ISU Members, who cancel participation after June 20, 2025 will need to cover the usual “no show fee”, which is 80% of the hotel rate of the concerned person(s).

3.2 Travel Expenses

ISU Members with candidates who have successfully passed the exam in becoming “ISU Referees” may submit for reimbursement at the stated travel reimbursement rate to the ISU Secretariat.

Attendees will have their travel cost (economy class flight ticket, train or car) reimbursed by the ISU after the attendance of the seminars, should provide an expense reimbursement request including supporting vouchers and will receive the following travel contribution per person:

- Participants from Germany: up to a maximum of USD 115
- Participants from Europe: up to a maximum of USD 230
- Participants from North America, South Africa and Asia: up to a maximum of USD 570
- Participants from Australia and Oceania: up to a maximum of USD 910.

All other participants must cover their travel expenses through their respective ISU Member or by themselves.

Reimbursement requests should be made to the ISU Secretariat within 3 months of the end of the seminar at the latest.

4. Travel Information for Arrival and Departure Dates

The opening of the respective seminars will be:

- A. Judges Seminar for first appointment - International:
Registration 17:00 hours on Wednesday, July 9, 2025
Start of Seminars 10:00 hours on Thursday, July 10, 2025
Departure on Sunday morning, July 13, 2025
- B. Referee Seminar – New & ISU Promotion
Registration 17:00 hours on Wednesday, July 9, 2025
Start of Seminars 10:00 hours on Thursday, July 10, 2025
Departure on Sunday morning, July 13, 2025

Language

The Seminars will be conducted in **English**.

March 18, 2025

Jae Youl Kim, President

Colin Smith, Director General