

Shanghai Trophy 2024

Figure Skating



ANNOUNCEMENT

Shanghai Trophy 2024

An Invitational International Senior Competition
for
Men, Women, Pairs and Ice Dance

organized by
Chinese Figure Skating Association

held in
Shanghai , China
October 3 - 5, 2024

under the authorization of the
INTERNATIONAL SKATING UNION

1. GENERAL REGULATIONS

The Shanghai Trophy 2024 is an Invitational Competition for Short Track Speed Skating, Figure Skating and Synchronized Skating. For the Synchronized Skating and Short Track Speed Skating competitions, please refer to the respective Announcements.

Participation in the **Shanghai Trophy 2024** is open to all invited Competitors who belong to an ISU Member and qualify with regard to eligibility according to ISU Constitution and General Regulations Rule 102, provided their ages fall within the limits specified in ISU Rule 108, paragraph 3.a) and they meet the participation, citizenship and residency requirement in ISU Rule 109, and ISU Communication No. 2526 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2526 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation of the event for verification.

Entries can only be made through the ISU Members.

The Shanghai Trophy 2024 will be conducted in accordance with the ISU Constitution and General Regulations 2024, the ISU Special Regulations & Technical Rules Single & Pairs Skating and Ice Dance 2024.

2. SCHEDULE

As per Appendix A (Preliminary Event Schedule)

3. TECHNICAL DATA

Place **SPD Bank Oriental Sports Center**

701 Yaoti Road, Pudong New Area, Shanghai, China

(an indoor ice-rink with the ice surface of 60 x 30 m, air-conditioned and heated)

MEN

Short Program

The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024, Rule 611, paragraphs 1 and 3 for 2024/25.

Duration: 2 min 40 sec. +/- 10 sec.

Free Skating

In accordance with ISU Technical Rules Single & Pair Skating 2024, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value.

Duration: 4 min +/- 10 sec.

Women

Short Program

The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024 Rule 611, paragraphs 1 and 3 for 2024/25.

Duration: 2 min 40 sec., +/- 10 sec.

Free Skating

In accordance with ISU Technical Rules Single & Pair Skating 2024, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value.

Duration: 4 min., +/- 10 sec.

PAIR SKATING

Short Program

The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024 Rule 620, paragraphs 1 and 2 for 2024/25.

Duration: 2 min., 40 sec. +/- 10 sec.

Free Skating

In accordance with ISU Technical Rules Figure Skating & Pairs Skating 2024, Rule 621 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value.

Duration: 4 min., +/- 10 sec.

ICE DANCE

Rhythm Dance

In accordance with ISU Technical Rules Ice Dance 2024, Rule 709. Rhythms, required elements and guidelines are those listed in the relevant Communication of the technical rules of the ISU for 2024/2025 season.

Duration: 2 min., 50 sec., +/- 10 sec.

Free Dance

In accordance with ISU Technical Rules Ice Dance 2024, Rule 710. The required elements to be skated are those listed in the relevant announcement of the technical rules of the ISU for 2024/2025 season.

Duration: 4 min., +/- 10 sec.

4. ENTRIES OF TEAMS

4.1 Entries of Competitors

Participation in the “Shanghai Trophy 2024 of Figure Skating” is open to the top sixteen (16) skaters/couples of each category of the ISU World Figure Skating Championships

2024 and the top three (3) skaters/couples of the ISU World Junior Figure Skating Championships 2024 based on invitations as follows:

- The top sixteen (16) Women/Men skaters and two (2) skaters from the host country for Single Skating;
- The top twelve (12) couples for Pair Skating and two (2) pairs from the host country for Pair Skating;
- The top twelve (12) couples and two (2) couple from the host country for Ice Dance.

In case that any of the invited skaters is unable to participate, the next best ranked skater of ISU World Figure Skating Championships 2024 will be invited. If the participants are still not enough, the top three (3) skaters of the ISU World Junior Figure Skating Championships will be invited, provided they are of Senior age.

In accordance with the criteria of invitation indicated above invited ISU Members must confirm their skaters' participation to the Organizing Committee by Friday, September 6, 2024.

4.2 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee not later than Friday, September 6, 2024.

5. OFFICIALS

5.1 Judges

Each invited participating ISU Members may nominate one (1) Judge. A second Judge can only be entered, if the Member has entries in Single/Pairs, Ice Dance and in Synchronized Skating. It is recommended that the second Judge, if possible, has the qualification for Single & Pair Skating and Ice Dance. The Host Member may nominate a

judge in each discipline in which they have entries. The entered Judges must be listed on the current ISU list of Referees and Judges for 2024/25 with the qualification “International” or “ISU”.

5.2 Appointed Event Officials

The Referees, Technical Controllers, Technical Specialists and Data & Replay Operators will be invited by the OC.

5.3 Meetings for ISU Event Officials

The Initial Judges Meeting will be held on October 2, 2024 (time and place TBD). The Judges’ Round Table Discussion will be held on October 5, 2024. All other official meetings for Technical Panels, Referees and Technical Controllers will be announced in the detailed schedule in due time.

6. TRAVEL EXPENSES, ACCOMMODATION AND MEALS

6.1 Travel Expenses

All travel expenses for the participating skaters will be covered by the Organizing Committee of Shanghai Trophy 2024 at economy rates from their home to Shanghai and return. Ticket request details shall be communicated to the Organizing Committee by Friday, September 6, 2024. The flight bookings will be made by the Organizing Committee Office of the Shanghai Trophy through coordination with participants.

The Organizing Committee will cover travel expenses for the invited Referees, Technical Controllers, Technical Specialists and Data & Replay Operators at economy rates from their home to Shanghai and return. The flight bookings will be made through the Organizing Committee.

The travel expenses for Judges will be borne by the participating ISU Members.

6.2 Accommodation and Meals

The Organizing Committee will provide and cover the following expenses for the participating Skaters and one (1) Team Leader, Referees and Judges, Technical Controllers, Technical Specialists and Data & Replay Operators as follows:

- Hotel accommodation and Meals (beginning with lunch on Monday, September 30, 2024 and ending with breakfast on Sunday, October 6, 2024)
- Access to Closing Banquet

The additional training schedule will be arranged by the Organizing Committee.

Teams and Officials, arriving before or leaving after the period as mentioned above need to cover the expenses by themselves. All other Team Officials, Coaches, Medical staff and Chaperons should bear their own expenses for accommodation and meals.

The cost of a room (including breakfast, lunch & dinner) at the Team's Hotel is as follows:

Single Room (per person, per night): CNY1540

Double Room (per person, per night): CNY1100

The cost of a room (including breakfast, lunch & dinner) at the Official's Hotel is as follows:

Single Room (per person, per night): TBD

Double Room (per person, per night): TBD

Payment: Cash in Chinese Yuan or Credit Card.

All arrangements for accommodation must be made through the Organizing Committee and all fees for accommodation must be paid directly to the Organizing Committee. All other additional costs (extras) must be paid directly to the hotel.

7. OFFICIAL PRACTICES

Official Practice will begin on Tuesday, October 1, 2024.

All team leaders must be present in **Team Leader's Meeting at 18:00, Tuesday, October 1, 2024.**

The detailed practice and competition schedule will be issued at the time of registration.

8. MUSIC / PLANNED PROGRAM CONTENT

In accordance with Rule 343 in the ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance, the following method to submit the Competitor's music to the Organizing Committee must be followed:

- the ISU Member is responsible for submitting their competitor's music as direct attachment to an email to the Organizing Committee (shtrophy@smg.cn) before September 6, 2024 at 20:00.

Please note: some music files might exceed the size of a regular email. In this case, an email-based transfer service which allows to send large files could be used to send the file to the OC.

- each submission shall be labelled with the name of the ISU Member, name of the category, segment and the name(s) of the competitor(s):

Example:

GER_Men_SP_MUSTERMANN-Max

GER_Men_FS_MUSTERMANN-Max

SUI_Pairs_SP_MUSTERMANN-Erika_MUSTERMANN-Max

- the music files must be sent as WAV or MP3 file formats. Any other format is not acceptable.

Please note: Files in MP3 format may have a significant difference in the music quality when reproduced.

The Organizing Committee in this case is not responsible if the music quality would be insufficient.

- Each Competitor must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.
- The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Competitor/Coach/Team Leader at the time of registration.
- During the first practice a skater/couple is attending, the music will be played as indicated in the Practice Schedule and will allow to verify the correctness of the submitted music. If there is an issue with the music, the Team Leader/Coach may be allowed to change the music by presenting an acceptable reproduction to the Organizing Committee's Music Team (USB Stick with file format of WAV or MP3 file).

If the music files have been submitted within the above-mentioned deadline to the Organizing Committee, then the music team of the Organizing Committee is entirely responsible for the correct execution of the music. In case of issues with submitted music files the Organizing Committee may request at the time of registration a secondary copy of the music files. In case the music files have not been submitted in time to the Organizing Committee, the skater(s) must present their music latest at the time of registration on the above defined mean and in the defined format.

Please note: CDs will not be accepted by the Organizing Committee.

The titles, composers, and orchestras of the music to be used for the Short Program and Free Skating Program for Singles and Pairs, for the Rhythm and Free Dance Program for Ice Dance and for the Exhibition must all be entered, in detail, by the ISU Member or the Skater(s) on the ISU PORTAL.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The "Program Content Sheet" must also be submitted before the competition via the ISU PORTAL. It is mandatory that the Program Content Sheet be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

It is not permitted to hand over the Program Content Sheets directly to the acting Officials. All Competitors shall furnish competition music of excellent quality on CD or in any other approved format, in accordance with Rule 343, paragraph 1. A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Rhythm and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors.

In accordance with Rule 343, paragraph 1, all covers/discs must show the Competition event, Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (Short Program, Free Skating, Rhythm Dance, Free Dance) must be recorded on a separate disc. In addition, competitors/couples must provide a back-up drive for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

9. ARRIVAL & DEPARTURES

The date, flight number, and expected time of arrival and departure at Hongqiao Airport (SHA) and Pudong International Airport (PVG) should be communicated to the Organizing Committee once determined, not later than **Friday September 6, 2024**.

10. TRANSPORTATION

The Organizing Committee will provide transportation between Hongqiao Airport (SHA) Pudong International Airport (PVG) and the official hotel, starting Monday, September 30, 2024, until Sunday, October 6, 2024. The Organizing Committee will also provide transportation between the official Hotel and SPD Bank Oriental Sports Center starting Tuesday, October 1, 2024.

11. OFFICIAL HOTELS

The Organizing Committee will arrange hotel reservations for the participants at the following hotels:

TEAMS HOTEL (for skaters, coaches, team officials, etc)

Crowne Plaza Shanghai Pujiang

No.3701 Chenhang Highway, Minhang District, Shanghai, China

Phone: +86 21 3329 3688

OFFICIALS HOTEL (for technical panels, judges, etc)

TBD

(More details will be released in due course.)

Hotel requirements must be communicated to the Organizing Committee ASAP but not later than Friday, September 6, 2024.

12. LIABILITY

In accordance with Rule 119 of the ISU General Regulations, each ISU Member participating **Shanghai Trophy 2024** is solely responsible for providing medical and accident insurance for its skaters, officials and other members. Such insurance must assure full medical coverage as well as the return to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU, the Chinese Figure Skating Association and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the **Shanghai Trophy 2024** by Teams and Officials.

13. PRIZE MONEY

The Organizing Committee will award prize money for the final placed skaters/couples. The total amount of each item as follows:

Figure Skating	US\$262,000			
	Women	Men	Ice Dance (per couple)	Pair Skating (per couple)
1 ST place	25,000	25,000	25,000	25,000
2 nd place	18,000	18,000	18,000	18,000
3 rd place	12,000	12,000	12,000	12,000
4 th place	6,000	6,000	6,000	6,000
5 th place	4,000	4,000	4,000	
6 th place	3,000	3,000		

Prize money will be transferred to the respective ISU Member by bank transfer. The withholding tax of China will be deducted.

14. THE ORGANIZING COMMITTEE

All entries, Hotel reservation and Media accreditation requests, as well as other inquiries should be addressed to Chinese Figure Skating Association as soon as possible as described below:

Chinese Figure Skating Association (CFSA)

E-mail: info@cfsa.com.cn

Shanghai Trophy 2024 Organizing Committee

E-mail: shtrophy@smg.cn

15. VISA

The Invitation Letter will be offered by Shanghai Trophy 2024 Organizing Committee. The applicants' information needed as below: Name, Gender, Date of Birth, Nationality, Passport No., Passport Date of Expiry, Position/Title, Passport Copy.

The deadline date for applying the Invitation Letter is Friday, September 6, 2024.

16. EXHIBITION

All skaters/couples will give an Exhibition on Thursday, October 5, 2024 at 18:00. Extra fees for the gala are included in the prize money.

	Length
First Half	1 hour
Ice break	15 minutes
Second Half	1 hour