



## **French Cup**

**Rouen, Normandy, FRANCE**

**January 31<sup>st</sup> & February 1<sup>st</sup>, 2025**

# **ANNOUNCEMENT**



Challenger Series in Synchronized Skating 2024/25

French Cup, Rouen, FRANCE 31.01.2025 / 01.02.2025

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# French Cup

An International Competition  
for  
Junior and Senior

organized by



**French Ice Sports Federation**

**Rouen, Normandy, FRANCE**

**January 31<sup>st</sup> & February 1<sup>st</sup>, 2025**

A competition as part of the



**Challenger Series in Synchronized Skating 2024/25**

under the authorization of the

**INTERNATIONAL SKATING UNION**



## 1. GENERAL REGULATIONS

The **French Cup** will be conducted in accordance with the ISU Constitution and General Regulations 2024, the Special Regulations & Technical Rules Synchronized Skating, and the relevant ISU Communications.

Participation in the **French Cup** is open to all Competitors who belong to an ISU Member and qualify regarding eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 4 and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2526 or any update of this Communication.

All Teams must be entered through their respective ISU Member Federation.

## 2. CHALLENGER SERIES IN SYNCHRONIZED SKATING

The **French Cup** is part of the ISU Challenger Series in Synchronized Skating 2024/25 and will be conducted in accordance with additional requirements as specified in the General Announcement for the ISU Challenger Series in Synchronized Skating 2024/25 as well as ISU Communications 2615.

If the requirements specified in the above-mentioned documents are fulfilled the event will count towards ISU World Standing Points, Minimum Total Technical Score, ISU Challenger Series in Synchronized Skating Ranking.

There is a limitation for the Teams to two (2) participations in the events of the ISU Challenger Series in Synchronized Skating.

### CHALLENGER SERIES IN SYNCHRONIZED SKATING RANKING

At the end of the ISU Challenger Series in Synchronized Skating, after the last event of the season has been concluded, the highest final score in the up to two (2) different Challenger Series in Synchronized Skating events of each Team will be added and taken into consideration to form a Challenger Series in Synchronized Skating Ranking which will be published on the ISU website.

## 3. TECHNICAL DATA

<b>PLACE</b>	<b>Main arena : Nathalie Pechalat</b> <b>Rouen ice-rink- Centre Sportif Guy Boissiere-Avenue Jacques Chastellain</b> <b>76000 Rouen</b> (an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)
	<b>Practice arena Edith Ballester:</b> <b>Rouen ice-rink- Centre Sportif Guy Boissiere-Avenue Jacques Chastellain</b> <b>76000 Rouen</b> (an indoor ice-rink with the ice surface of 26 x 56 m, air-conditioned and heated)
	<b>Main and Practice Rink are in the same complex.</b>



<b>JUNIOR</b>	Short Program	Duration: 2 minutes and 50 seconds, but may be less,  The General Short Program Elements and requirements are listed in Rule 991, paragraphs 1 a), 2 and 3, Rule 992, paragraphs 1 a), 2 and 3 a). The Short Program Elements and Requirements to be skated for Season 2024/25 are listed in ISU Communication 2625.
	Free Skating	Duration: 3 minutes and 30 seconds +/- 10 seconds  The Well Balanced Program Requirements are listed in Rule 991, paragraphs 1 b), 2 and 4, Rule 992, paragraph 1 b), 2 and 3c). The Free Skating Elements and Requirements to be skated for Season 2024/25 are listed in ISU Communication 2635.
<b>SENIOR</b>	Short Program	Duration: 2 minutes and 50 seconds, but may be less,  The General Short Program Elements and requirements are listed in Rule 991, paragraphs 1 a), 2 and 3, Rule 992, paragraphs 1 a), 2 and 3 a). The Short Program Elements and Requirements to be skated for Season 2024/25 are listed in ISU Communication 2236.
	Free Skating	Duration: 4 minutes +/- 10 seconds  The Well Balanced Program Requirements are listed in Rule 991, paragraphs 1 b), 2 and 4, Rule 992, paragraph 1 b), 2 and 3 c). The Free Skating Elements and Requirements to be skated for Season 2024/25 are listed in ISU Communication 2635.

## 4. ENTRIES

### 4.1 General

All Entries must be made by the ISU Member concerned based on the regulations for the Challenger Series in Synchronized Skating 2024/25.

All entries for the **French Cup** must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

For the senior category, please be advised that the entries will follow the first come, first served principle. The ISU Secretariat will inform all ISU Members via email once the Challenger Series events in Synchronized Skating are open for registration on ORS.

### 4.2 Preliminary Entries

The preliminary entries must be send to the Organizer by latest November 8<sup>th</sup>, 2024, by entering the information through ORS.



### 4.3 Entries by Name

#### 4.3.1 Entries of Teams

Participation is open to all Teams of ISU Members.

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fsk-ors.isu.swisstiming.com>

and will be submitted via the ORS simultaneously to the:

**ROC – Organizing Committee of French Cup**

Centre Sportif Guy BOISSIERE

Avenue Jacques Chastellain

Ile Lacroix

76000 Rouen

E-mail : [accreditation@frenchcup.fr](mailto:accreditation@frenchcup.fr)

and to:

ISU Secretariat

e-mail: [entries@isu.ch](mailto:entries@isu.ch)

**Not later than: Friday January 10<sup>th</sup>, 2025 - 20:00 (local time Rouen).**

#### 4.3.2 Entries of Judges

Each participating ISU Member has the right to nominate up to two (2) judges if the entries are in minimum two categories, who has at least the qualification “Judge for International Competitions”.

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than : **Friday January 10<sup>th</sup>, 2025 - 20:00 (local time Rouen).**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating) will in this case be completed by an open draw amongst the Judges serving in the first segment.

The arrival of Officials to Rouen must be on Thursday, January 30<sup>th</sup>, 2025, to be able to attend the first Judges meeting at 05.00PM at the Official Hotel.

A Referee and Technical Panel meeting will be held one hour before the Judges meeting.

The Round Table Discussion for Judges will take place after the end of each event and/or according to the entries per categories and the official time schedule possibilities.



#### **4.3.3 Entries of Team Members**

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Team will be accredited. An Assistant Team Leader will be accepted. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than: **Friday January 10<sup>th</sup>, 2025 - 20:00 (local time Rouen)**.

#### **4.3.4 Entry Fee**

With the entry to the competition, the entry fee must be paid as follows:

650 € per Team

**The entry fee will not be refunded in case of withdrawals for any reason.**

The payment must be made to the Organizing Committee - **ROC at the latest by Friday January 10<sup>th</sup>, 2025 - 20:00 (local time Rouen)**. and must be included to the entry forms.

**\* Only Cheques in Euros to:**

ROUEN OLYMPIC CLUB  
Centre Sportif Guy Boissière  
Esplanade du Docteur Duchêne  
Ile Lacroix 76100 ROUEN-France

**\* Bank transfer in Euros:**

**ROUEN OLYMPIC CLUB  
CCM ROUEN SAINT MARC  
27 PLACE SAINT MARC – 76000 ROUEN  
TEL : +33 820 36 08 31**

**CCM ROUEN SAINT MARC :  
IBAN : FR76 1027 8021 4800 0205 2830 158  
BIC : CMCIFR2A**

**Please indicate as follows: “French Cup 2025 Entry Fee ‘Team Name’”**

**The ROC reserves the right to accept late entries.**

## **5. APPOINTED EVENT OFFICIAL**

This Challenger Series in Synchronized Skating event will follow the requirements of the General Announcement for the Challenger Series in Synchronized Skating 2024/25 as well as ISU Communication 2615 and principles of Rule 910, paragraph 5.a) of the ISU Special Regulations Synchronized Skating 2024 for appointing the event officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two (2) Technical Panel members will have the qualification “ISU”, however one of the three members may have the qualification “International”.



The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

## **6. MEALS, LODGING AND TRAVEL EXPENSES**

### **6.1 – Officials**

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with dinner on Thursday January 30<sup>th</sup>, 2025 until breakfast on Sunday February 2<sup>nd</sup>, 2025.

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators.

In accordance with the General Announcement for the Challenger Series in Synchronized Skating 2024/25 as well as ISU Communication 2615, all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges officiating in the "Junior" and "Senior" competitions of a Challenger Series in Synchronized Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency.

### **6.2 – Teams**

The costs of the meals, lodging and travel expenses will not be borne by the organization.

You can find meal form of reservation and contact the committee by email : [accreditation@frenchcup.fr](mailto:accreditation@frenchcup.fr)

## **7. PRACTICE**

### **7.1 – Extra Practice**

Extra practice ice is available the week of the competition. If you are looking to purchase extra practice ice on Wednesday, January 29<sup>th</sup> or Thursday, January 30<sup>th</sup>, 2025, please contact : [accreditation@frenchcup.fr](mailto:accreditation@frenchcup.fr)

Extra Practice ice will be available through the Organizing Committee :

- Wednesday, January 29<sup>th</sup>, 2025, 07.00 AM until 11.00 PM
- Thursday, January 30<sup>th</sup>, 2025, 7.00 AM until 11.00 PM.

These hours are subject to change.

A form will be available soon to request this ice.

If necessary, practice ice can also be scheduled at The Norman Ice Rink. If you have any questions, don't hesitate to contact the French Cup organizing committee.

### **7.2 – Official Practice**

Official practice begins on Friday, January 31<sup>st</sup>, 2025. The detailed schedule will be issued at the time of registration.

For all practices, the ice rink and the dressing rooms will be opened half an hour before the start of the practices.



## 8. MUSIC / PLANNED PROGRAM CONTENT

All Competitors shall furnish, in advance, competition music by emailing an MP3 file either as attachment, in accordance with Rule 823. The music must be sent to [music@frenchcup.fr](mailto:music@frenchcup.fr). The subject of the email and the file must be clearly indicated and labeled with the following format :

<Category>\_<Nation>\_<Team Name>\_<Segment: SP or FS>\_<Running Time>

Example:

SEN\_FRA\_Team\_SP\_2.50

JUN\_FRA\_Team\_FS\_4.10

A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program must be listed for each Team on the official Music Selection Form and attached to the official Entry Form for Teams.

All covers/discs must show the Competition event, Team's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program and free skating) must be recorded on a separate disc. In addition, Teams must provide a back-up drive for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

With the entry forms, the "Program Content Sheet" must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Team in English using the terminology for the elements listed in the respective ISU Communication.

All Teams shall provide their competition music of excellent quality.

If you have already sent the music via online registration or email (see below), you don't have to bring a USB-Stick or other devices to registration.

The Program Content Sheet must be submitted if possible, with the entry form for each participating Team, **BUT must be sent to the Organizing Committee at the latest by Friday January 10<sup>th</sup>, 2025.**

## 9. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to **Rouen** is **Paris, Charles de Gaulle (CDG)** with a distance of approximately **160 km** to the ice rink and is the preferred airport.

All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **Friday January 10<sup>th</sup>, 2025 - 20:00 (local time Rouen)** the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information need to be submitted via the ISU Online Registration System (ORS).

Teams are responsible for managing their own travel and associated costs.

If the teams need information, please send an email to [accreditation@frenchcup.fr](mailto:accreditation@frenchcup.fr).

## 10. OFFICIAL HOTEL

**The Official Hotel for Referees, Judges, TC, TS, Data, VIP is :**

**Radisson Blu**

Address : 6 Rue du Donjon - 76000 Rouen France

[info.rouen@radissonblu.com](mailto:info.rouen@radissonblu.com)

+33 (2) 77 64 57 57





For the team, a list of hotels will be posted on the French Cup website.

## **11. ACCREDITATION**

The official accreditation for Teams is planned at the ice rink Rouen starting Wednesday January 29<sup>th</sup>, 2025 at 2.00 PM.

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Team, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

The national passport for each skater of the Teams taking part to the Competition will be controlled during the registration.

## **12. RESULTS**

The marking system (ISU Judging System) as described in ISU Technical Rule Synchronized Skating 2024, Rule 842 and Rule 843 (Determination and publication of results) will be used.

## **13. PRESENTATION OF MEDALS AND PRIZES**

The three best placed Teams in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winners will be played and the flags of the medal winners hoisted.

Every participating Teams will receive a souvenir.

Senior team, which wins the French Cup three times in a row, wins the French Cup trophy.

## **14. PRIZE MONEY**

**1<sup>st</sup> Senior    3.300 €**

**1<sup>st</sup> Junior    2.800 €**

FREE INVITATION to take part to the next FRENCH CUP 2026 is offered to every team placed at the Second place at the Final Result in their category of the FRENCH CUP 2025.

## **15. INSURANCE / LIABILITY**

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.



# Challenger Series in Synchronized Skating 2024/25

## 16. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 17.

## 17. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

French Cup  
ROC Centre Sportif Guy Boissière  
Avenue Jacques Chastellain  
Ile Lacroix 76000 Rouen - FRANCE

Email : [secretariat@frenchcup.fr](mailto:secretariat@frenchcup.fr)  
[president@frenchcup.fr](mailto:president@frenchcup.fr)

web-site : [www.frenchcup.fr](http://www.frenchcup.fr)

**For safety reasons, the buses will park behind the ice rink in the BUS PARKING.**

**Suitcases and luggage will not be allowed in the bleachers.**



## 18. EVENT SCHEDULE

**Accreditation:** Starting on Wednesday January 29<sup>th</sup>, 2025 at 2:00 PM.

**Free Practice** according to contractual entries:

- Wednesday January 29<sup>th</sup>, 2025: from 07:00 AM to 11:00 PM
- Thursday January 30<sup>th</sup>, 2025: from 07:00 AM to 10:00 PM.

### Thursday January 30<sup>th</sup>, 2025

15.00	Team Leader Meeting	Competition Ice Rink level 2
16.00	Referees and Technical Panel meeting	Radisson Blu
17.00	Initial Judges Meeting	Radisson Blu
19.00	Official Draw for all categories	Competition Ice Rink
20.00	Official Dinner	Radisson Blu

### Friday January 31<sup>st</sup>, 2025

07.00–13.00	Official practice FS Novice Advanced Official practice SP Junior, Senior Elite 12, Senior	Competition Ice rink Competition Ice Rink
14.00–18.00	<b>Competition Free Skating Novice Advanced</b> <b>Competition Short Program Junior</b>	<b>Competition Ice rink</b> <b>Competition Ice Rink</b>
18.10	Awards Ceremony Novice Advanced	Competition Ice Rink
18.30	Novice Advanced Round Table Discussion	Judges Room
20.00-23.00	<b>Competition Short Program Senior Elite 12</b> <b>Competition Short Program Senior</b>	<b>Competition Ice Rink</b>

### Saturday February 1<sup>st</sup>, 2025

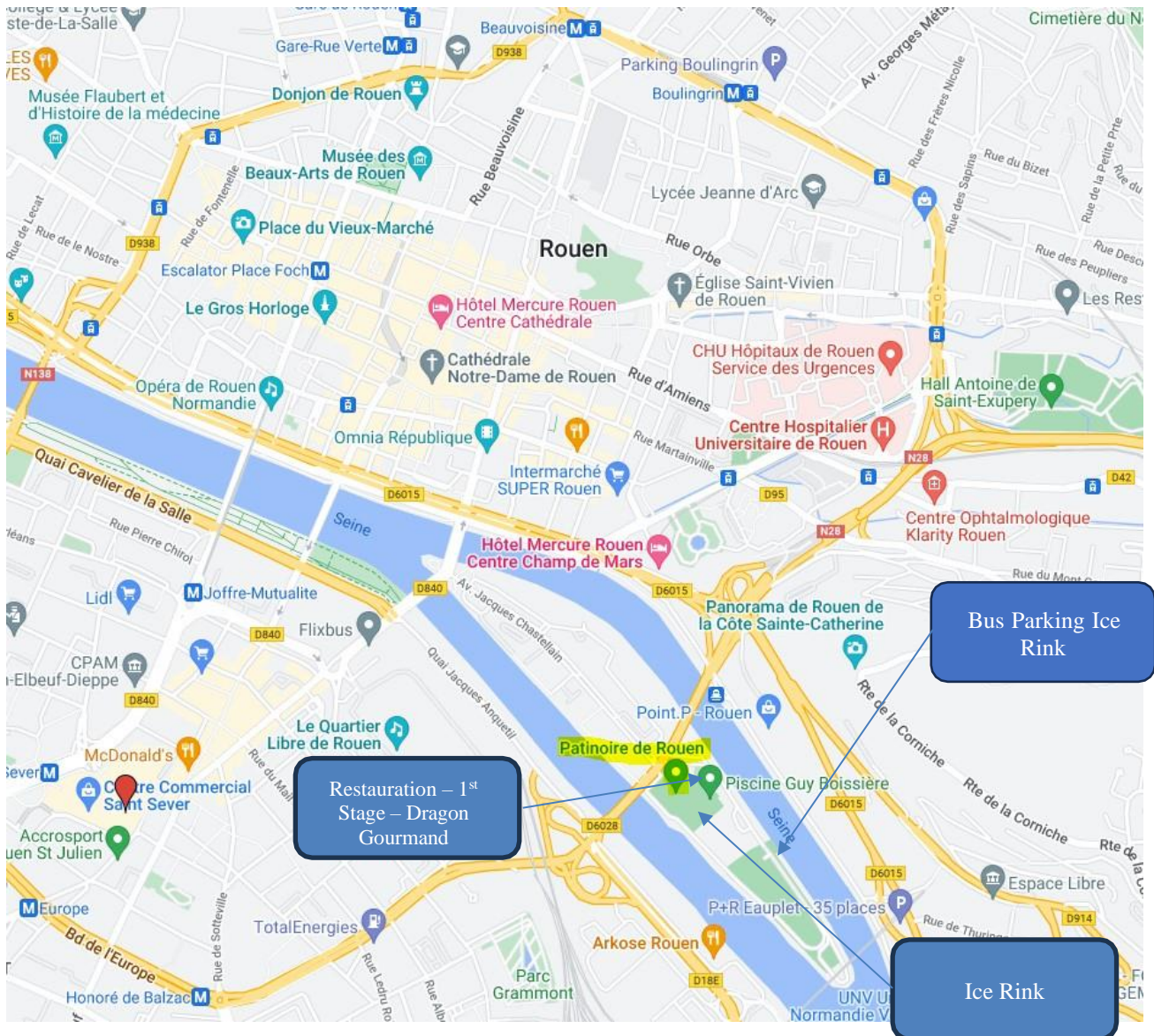
07.00–13.00	Official practice FS Junior, Senior Elite 12, Senior	Competition Ice Rink
14.30–17.30	<b>Competition Free Skating Junior</b>	<b>Competition Ice Rink</b>
17.45	Awards Ceremony Junior	Competition Ice Rink
18.00	Junior Round Table Discussion	Judges Room
20.00–23.00	<b>Competition Free Skating Senior Elite 12</b> <b>Competition Free Skating Senior</b>	<b>Competition Ice Rink</b>
23.10	Awards Ceremony Senior	Competition Ice Rink

Please note:

This schedule is subject to change and will be updated in accordance with the final number of entries.



**MAP « ÎLE LACROIX » PATINOIRE NATHALIE PECHALAT, 76000 ROUEN**





## FORMS AND DEADLINES

<b>Number</b>	<b>Form</b>	<b>Format</b>	<b>Deadline</b>
N/A	Preliminary Entry Form	ORS	November 8 <sup>th</sup> , 2024
N/A	Composition of Delegation	ORS	January 10 <sup>th</sup> , 2025
N/A	Entry Form for Teams	ORS	January 10 <sup>th</sup> , 2025
N/A	Entry Form for Judges	ORS	January 10 <sup>th</sup> , 2025
N/A	Hotel reservation request	ORS	January 10 <sup>th</sup> , 2025
N/A	Team Travel Form	ORS	January 10 <sup>th</sup> , 2025
Letter	Visa request form	Upon request from OC	Request ASAP
N/A	Press Information	Available in ISU Portal	Valid for season 24/25
N/A	Competition Music Information	Available in ISU Portal	Valid for season 24/25
N/A	Program Content Form	Available in ISU Portal	Valid for season 24/25