

Shanghai Trophy 2024

Synchronized Skating



ANNOUNCEMENT

Shanghai Trophy 2024

An Invitational International Senior Competition

for

Synchronized Skating

organized by

Chinese Figure Skating Association

held in

Shanghai, China

October 3 - 5, 2024

under the authorization of the

INTERNATIONAL SKATING UNION

1. GENERAL REGULATIONS

The Shanghai Trophy 2024 is an Invitational Competition for Short Track Speed Skating, Figure Skating and Synchronized Skating. For the Figure Skating and Short Track Speed Skating competitions, please refer to the respective Announcements.

Participation in the **Shanghai Trophy 2024** is open to **the top ten (10) placed ISU Members of the ISU World Synchronized Skating Championships 2024 and one (1) Team of the hosting ISU Member.**

Each participating Team must belong to an ISU Member and qualify with regard to eligibility according to Rule 102, provided the ages fall within the limits specified in Rule 108, paragraph 4 a) and they meet the participation, citizenship and residency requirements according to Rule 109, paragraphs 1 and 2 d) and ISU Communication No. 2526 (or any update of this Communication). In case that any of the invited Team(s) is not able to participate, the next ranked ISU Member from the ISU World Synchronized Skating Championships 2024 can be invited.

Each participating team must consist of sixteen (16) Skaters and may have up to two (2) alternates listed on the Team Entry Form (Rule 800, paragraph 2 a) and 2 c).

The competition must strictly comply with the ISU Constitution and General Regulations 2024, the ISU Special Regulations and Technical Rules Synchronized Skating 2024, and related ISU Communications.

Teams will compete in both Short Program and Free Skating.

2. SCHEDULE

As per Appendix A (Preliminary Event Schedule)

3. TECHNICAL DATA

Place	SPD Bank Oriental Sports Center 701 Yaoti Road, Pudong New Area, Shanghai, China (an indoor ice-rink with the ice surface of 60m x 30 m, air-conditioned and heated)
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SHORT PROGRAM	Duration: 2 minutes and 50 seconds but may be less.
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The General Short Program Elements and requirements are listed in Rule 991, paragraphs 1 a), 2 and 3, Rule 992, paragraphs 1 a) and 2. The Short Program Elements and Requirements to be skated for Season 2024/25 are listed in ISU Communication 2553.

FREE SKATING	Duration: 4 minutes +/- 10 seconds.
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The Well Balanced Program Requirements are listed in Rule 991, paragraphs 1.b), 2 and 4, Rule 992, paragraph 1. b), 2.b) and 4 of the ISU Special Regulations and Technical Rules Synchronized Skating 2024. The Free Skating Elements and Requirements are listed in ISU Communication 2553.

4. ENTRIES OF SYNCHRONIZED SKATING TEAMS

Participation in the “Shanghai Trophy 2024” is open to the top ten (10) ISU Members of the ISU World Synchronized Skating Championships 2024. The next 3 ISU Members will be considered as substitutes.

Each ISU Member, qualified for participation as above, may enter with one Team. China as the Host Member may also enter a Team.

ISU Members invited with a team must confirm their participation to the Organizing Committee **by Friday, September 6, 2024.**

Organizing Committee

Chinese Figure Skating Association

E-mail: info@cfsa.com.cn

Shanghai Trophy 2024 Organizing Committee

E-mail: shtrophy@smg.cn

ISU Members must enter their invited Teams (including Skaters (16 plus 2 alternates), 1 Coach, 1 Team Manager) by name. The Entries by names for Teams as well as the Entry of Judges (see para 5.1) and delegation must be made via the ISU Online Registration System (ORS).

5. OFFICIALS

5.1 Judges

Each participating ISU Members may nominate one (1) Judge with the qualification of “International” or “ISU”. The entered Judges must be listed on the current ISU list of Referees and Judges for Synchronized Skating 2024/2025.

5.2 Appointed Event Officials

The Referee, Technical Controller, Technical Specialists (2), and Data & Replay Operators will be invited by the OC.

5.3 Meetings for ISU Event Officials

The Initial Judges Meeting will be held on October 3, 2024 (time and place TBD). The Judges’ Round Table Discussion will be held on Thursday, October 5, 2024.

All other official meetings will be announced in the detailed schedule in due time.

6. TRAVEL EXPENSES, ACCOMMODATION AND MEALS

6.1 Travel Expenses

All travel expenses for the participating Teams and their accompanying staff must be covered by the participating ISU Member itself.

The Organizing Committee will cover travel expenses for the invited Referee, Technical Controller, the two (2) Technical Specialists, the Data and Replay Operators at economy rates from their home to Shanghai and return. The flight bookings will be made through the Organizing Committee.

The travel for Judges will be borne by the participating ISU Member.

6.2 Accommodation and Meals

The Organizing Committee will provide and cover the following expenses for each participating Teams (Skaters (max 18) and one (1) Team Manager, the Referee and Judges, the Technical Controller, Technical Specialists, Data & Replay Operators as follows:

- Hotel accommodation and Meals (beginning with lunch on Tuesday, October 1, 2024 and ending with breakfast on Sunday, October 6, 2024)
- Access to Closing Banquet

The additional training schedule will be arranged by the Organizing Committee.

Teams and Officials, arriving before or leaving after the period as mentioned above need to cover the expenses by themselves.

All other Team Officials, Coaches, Medical staff, and Chaperons should bear their own expenses for accommodation and meals.

The cost of a room (including breakfast, lunch & dinner) at the Team's Hotel is as follows:

Single Room (per person, per night): CNY1540

Double Room (per person, per night): CNY1100

The cost of a room (including breakfast, lunch & dinner) at the Official's Hotel is as follows:

Single Room (per person, per night): TBD

Double Room (per person, per night): TBD

Payment: Cash in Chinese Yuan or Credit Card.

All arrangements for accommodation must be made through the Organizing Committee and all fees for accommodation must be paid directly to the Organizing Committee. All other additional costs (extras) must be paid directly to the hotel.

7. OFFICIAL PRACTICES

Official Practice for Teams will begin on Wednesday, **October 2, 2024**.

All team leaders must be present in **Team Leader's Meeting at 18:00, Wednesday, October 2, 2024**.

The detailed practice and competition schedule will be issued at the time of registration.

8. MUSIC

In accordance with Rule 823 in the ISU Special Regulations Synchronized Skating 2024, the following method to submit the Competitor's music to the Organizing Committee must be followed:

- The ISU Member is responsible for submitting their Team's music as direct attachment to an email to the Organizing Committee (shtrophy@smg.cn) until September 1st, 2024.
Please note: some music files might exceed the size of a regular email. In this case, an email based transfer service which allows to send large files could be used to send the file to the OC.
- Each submission shall be labelled with the name of the ISU Member, segment and the name(s) of the Team(s):
Example:
GER_SP_TEAM-Name
SUI_FS_TEAM-Name
- The music files must be sent as WAV or MP3 file formats. Any other format is not acceptable.
Please note: Files in MP3 format may have a significant difference in the music quality when reproduced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.
- Each Team must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.
- The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Coach/Team Leader/Team Manager at the time of registration.
- During the 1st Official Practice, the music will be played as indicated in the Practice Schedule and will allow to verify the correctness of the submitted music. If there is an issue with the music, the Team Leader/Team Manager/Coach may be allowed to change the music by presenting an acceptable reproduction to the Organizing Committee's Music Team (USB Stick with file format of WAV or MP3 file).

If the music files have been submitted within the above-mentioned deadline to the Organizing Committee, then the music team of the Organizing Committee is entirely responsible for the correct execution of the music. In case of issues with submitted music files, the Organizing Committee may request a secondary copy of the music files during the registration. In case the music files have not been submitted in time to the Organizing Committee, the Team(s) must present their music, at the latest, during the time of registration with the mean and format mentioned above.

Please note: CDs will not be accepted by the Organizing Committee.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The Planned Program Content must also be entered by the ISU Member or the Team(s) on the dedicated ISU platform (ISU Portal). It is mandatory that the Program Content information

be filled in precisely by each Team in English using the terminology for the elements listed in the respective ISU Communication.

9. ARRIVAL & DEPARTURES OF TEAMS

The date, flight number, and expected time of arrival and departure at Hongqiao Airport (SHA) and Pudong International Airport (PVG) should be communicated to the Organizing Committee once determined, not later than **Friday September 6, 2024**.

10. TRANSPORTATION

The Organizing Committee will provide transportation between Hongqiao Airport (SHA) Pudong International Airport (PVG) and the official hotel, starting Monday, September 30, 2024, until Sunday, October 6, 2024. The Organizing Committee will also provide transportation between the official Hotel and SPD Bank Oriental Sports Center starting Tuesday, October 1, 2024.

11. OFFICIAL HOTEL

The Organizing Committee will arrange hotel reservations for the participants at the following hotels:

TEAMS HOTEL (for skaters, coaches, team managers, etc.)

Crowne Plaza Shanghai Pujiang

No.3701 Chenhang Highway, Minhang District, Shanghai, China

Phone: +86 21 3329 3688

OFFICIALS HOTEL (for technical panels, judges, etc.)

TBD

(More details will be released in due course.)

Hotel requirements must be communicated to the Organizing Committee as soon as possible, not later than Friday, September 6, 2024.

12. LIABILITY

In accordance with Rule 119 of the ISU General Regulations, each ISU Member participating **Shanghai Trophy 2024** is solely responsible for providing medical and accident insurance for its skaters, officials and other members. Such insurance must assure full medical coverage as well as the return to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU, the Chinese Figure Skating Association and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the Shanghai Trophy 2024 by Teams and Officials.

13. PRIZE MONEY

The Organizing Committee will award Prize Money for the final placed Synchronized Skating Teams as follows:

FINAL RESULT			EXHIBITION	
1 st place	US \$	9,000	US \$	2,500
2 nd place	US \$	8,000	US \$	2,000
3 rd place	US \$	7,000	US \$	1,500
4 th place	US \$	5,000	US \$	1,000

Prize money will be transferred to the respective ISU Member by bank transfer. The withholding tax of China will be deducted.

14. THE ORGANIZING COMMITTEE

All Entries, Hotel reservation and Media accreditation requests, as well as other inquiries should be addressed as soon as possible to the Chinese Figure Skating Association as described below:

Chinese Figure Skating Association (CFSA)

E-mail: info@cfsa.com.cn

Shanghai Trophy 2024 Organizing Committee

E-mail: shtrophy@smg.cn

15. VISA

The Invitation Letter will be offered by Shanghai Trophy 2024 Organizing Committee. The requirements for applying for a visa to the People's Republic of China vary for citizens from different countries. For specific information, please contact the embassy or consulate of the People's Republic of China in the country where the contestant is located.

The deadline date for applying the Invitation Letter is Friday, September 6, 2024.

16. EXHIBITION

All the teams should participate in the Exhibition arranged by the OC **on Saturday, October 5, 2024 at 18:00**. If the Teams cannot participate due to personal or Team reasons, their money for the gala exhibition will be withheld by the OC and at the same time deduct a part of the prize money of the final result.

	Length
First Half	1 hour
Ice break	15 minutes
Second Half	1 hour