



Challenger Series Tallinn Trophy 2024

Tallinn, Estonia

November 12 to 17, 2024

ANNOUNCEMENT



Challenger Series in Figure Skating 2024/25

Tallinn Trophy 2024, Tallinn / EST, 12.11 – 17.11.2024

Challenger Series Tallinn Trophy 2024

An International Senior Competition

for

Men, Women and Ice Dance

organized by

Estonian Skating Union

Tallinn, Estonia

November 12 to 17, 2024

A competition as part of the



Challenger Series in Figure Skating 2024/25

under the authorization of the

INTERNATIONAL SKATING UNION



1. GENERAL REGULATIONS

The **Challenger Series Tallinn Trophy 2024** will be conducted in accordance with the ISU Constitution and General Regulations 2024, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2024, and the relevant ISU Communications.

Participation in the **Challenger Series Tallinn Trophy 2024** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2526 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2526 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All competitors must be entered through their respective ISU Member Federation.

2. ISU CHALLENGER SERIES IN FIGURE SKATING

The **Challenger Series Tallinn Trophy 2024** is part of the Challenger Series in Figure Skating 2024/25 and will be conducted in accordance with additional requirements as specified in the General Announcement for the Challenger Series in Figure Skating 2024/25 as well as ISU Communication 2614.

If the requirements specified in the above-mentioned documents are fulfilled the event will count towards ISU World Standing Points, Minimum Total Technical Score, Challenger Series in Figure Skating Ranking and Prize Money.

There is a limitation for the Skaters/Couples to three (3) participations in the events of the Challenger Series in Figure Skating. Participation in any of an ISU Junior Grand Prix of Figure Skating events or an ISU Grand Prix of Figure Skating events does not limit the participation in events of the Challenger Series.

CHALLENGER SERIES IN FIGURE SKATING RANKING AND PRIZE MONEY

At the end of the Challenger Series in Figure Skating, after the last event of the season has been concluded, the two highest final scores in the up to three different Challenger Series in Figure Skating events of each competitor/couple will be added and taken into consideration to form a Challenger Series in Figure Skating Ranking which will be published on the ISU website.

The top three placed Skaters/Couples of the annual Challenger Series Ranking in Figure Skating after the last event of the Challenger Series in Figure Skating will receive ISU Prize Money as outlined in the General Announcement for the Challenger Series in Figure Skating 2024/25 as well as ISU Communication 2614.

3. TECHNICAL DATA

PLACE **Main arena: Tondiraba Ice Rink, Varraku 14, Tallinn, Estonia**
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

Practice arena: Tondiraba Ice Rink, Varraku 14, Tallinn, Estonia
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

Main and Practice Rinks are in the same building.



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MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024, Rule 611, paragraphs 1 and 3 for 2024/25. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2024, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min., +/- 10 sec.
WOMEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024 Rule 611, paragraphs 1 and 3 for 2024/25. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2024, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min., +/- 10 sec.
ICE DANCE	Rhythm Dance	In accordance with ISU Technical Rules Ice Dance 2024, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 2630 and subsequent updates. Duration: 2 min., 50 sec., +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2024, Rule 710. The required elements to be skated are those listed in ISU Communication 2630 and subsequent updates. Duration: 4 min., +/- 10 sec.



4. ENTRIES

4.1 General

All Entries must be made by the ISU Member concerned based on the regulations for the Challenger Series in Figure Skating 2024/25.

All entries for the **Challenger Series Tallinn Trophy 2024**, must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

4.2 Preliminary Entries

The preliminary entries must reach the Organizer by latest: Friday, September 27th – 20:00h, by entering the information through ORS.

4.3 Entries by Name

4.3.1 Entries of Competitors

Participation is open to all Skaters/Couples of ISU Members with a maximum of three (3) entries per category (except for the Host Member), who are eligible for International “Senior” Competitions by age (Rule 108) and by citizenship (Rule 109), and entered through the respective ISU Member. The participation of Skaters from the Host Member into this event is limited with a maximum of five (5) entries per category.

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fsk-ors.isu.swisstiming.com>

and will be submitted via the ORS simultaneously to the:

Varraku 14
Tallinn, Estonia
e-mail: competitions@tallintrophy.eu

and to:

ISU Secretariat
e-mail: entries@isu.ch

not later than: **Friday, October 11th – 20:00 h (local time Tallinn).**

4.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one judge per discipline who has at least the qualification “Judge for International Competitions”.

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than: **Friday, October 11th – 20:00 h (local time Tallinn).**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.



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In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in one or more disciplines, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

4.1.4 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater/Couple will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than: **Friday, October 11th – 20:00 h (local time Tallinn)**.

4.1.5 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

70.00 € per single skater
105.00 € per pair or ice dance couple

The entry fee will not be refunded in case of withdrawals for any reason.

Payment instructions:

Bank Account information IBAN: EE261010220010907015

Bank Name: SEB Bank

Bank Address: Tornimäe 2, 15010 Tallinn, Estonia

BIC/Swift: EEUHEE2X

Holder's Name: Tallinna Uisuklubide Liit MTÜ

Holder's Address: Haabersti 3, Tallinn, 13513, Estonia

The **deadline for entry fee** payment is by **Monday, October 14th, 2024**. Failure to pay an entry fee in full by the deadline may result in removal from the entry lists.



5. APPOINTED EVENT OFFICIAL

This Challenger Series in Figure Skating event will follow the requirements of the General Announcement for the Challenger Series in Figure Skating 2024/25 as well as ISU Communication 2614 and principles of Rule 420, paragraph 5.a) of the ISU Special Regulations Single & Pair Skating and Ice Dance 2024 for appointing the Event Officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

6. MEALS, LODGING AND TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating based on categories where a person is officiating:

- Officials appointed and drawn for **Men**, beginning with **dinner** on **Tuesday, November 12** until **breakfast** on **Friday, November 15**;
- Officials appointed and drawn for **Women**, beginning with **dinner** on **Monday, November 11** until **breakfast** on **Thursday, November 14**;
- Officials appointed and drawn for **Ice Dance**, beginning with **dinner** on **Friday, November 15** until **breakfast** on **Monday, November 18**.

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

If the above-mentioned persons are officiating in additional categories, outside of Challenger Series (i.e. are officiating in the International event), their accommodation and lodging will be covered by the OC based on a separate agreement.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators.

In accordance with the General Announcement for the Challenger Series in Figure Skating 2024/25 as well as ISU Communication 2614, all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the "senior" competitions of a Challenger Series in Figure Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency. Any Official officiating besides in the "senior" category also in another category (for example junior), will at the expense of the organizing ISU Member receive an additional amount of CHF 100 (or equivalent in another currency) of pocket money per additional day of service.

7. PRACTICE

There will be at least two Official Practices provided for Competitors on the day of competitions before each segment. The detailed schedule will be issued at the time of registration. The Official Practice session will begin on the published dates:

- **Women on Tuesday, November 12, 2024**
- **Men on Wednesday, November 13, 2024**
- **Ice Dance on Friday, November 15, 2024**

All Official Practice Sessions are free of charge for all Competitors. On the dates, before Official Practice sessions, the OC will provide additional practice sessions with a length of 30 minutes for an extra charge of 25 € per single skater or 40 € per couple. Opportunities for extra practice sessions will be announced after the announcement of a detailed schedule.

8. MUSIC / PLANNED PROGRAM CONTENT

In accordance with Rule 343 in the ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance, the following method to submit the Competitor's music to the Organizing Committee must be followed:

- the ISU Member is responsible for submitting their Competitor's music as direct attachment to an email to the Organizing Committee (music@tallintrophy.eu) until **Friday, November 1st, 2024**. Please note: some music files might exceed the size of a regular email. In this case, an email-based transfer service which allows to send large files could be used to send the file to the OC.
- each submission shall be labelled with the name of the ISU Member, name of the category, segment and the name(s) of the competitor(s).
Example:
EST_Junior_Men_FS_Smith_John
LAT_Senior_Women_SP_Maxwell_Max
- the music files must be sent as WAV or MP3 file formats. Any other format is not acceptable. Please note: Files in MP3 format may have a significant difference in the music quality when re-produced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.
- Each Competitor must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.
- The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Competitor/Coach/Team Leader at the time of registration.
- During the Official Practice sessions, the music will be played as indicated in the Practice Schedule and will allow to verify the correctness of the submitted music. If there is an issue with the music, the Team Leader/Coach may be allowed to change the music by presenting an acceptable reproduction to the Organizing Committee's Music Team (USB Stick with file format of WAV or MP3 file).

If the music files have been submitted within the above-mentioned deadline to the Organizing Committee, then the music team of the Organizing Committee is entirely responsible for the correct execution of the music. In case of issues with submitted music files, the Organizing Committee may request at the time of registration a secondary copy of the music files. In case the music files have not been submitted in time to the Organizing Committee, the skater(s) must present their music latest at the time of registration on the above defined mean and in the defined format.

Please note: CDs will **not** be accepted by the Organizing Committee.

The Planned Program Content must also be entered by the ISU Member or the Skater(s) on the dedicated ISU platform. It is mandatory that the Program Content information be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.



9. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to Tallinn is Tallinn Lennar Meri Airport (TLL) with a distance of 6 km to the official hotel.

The Organizing Committee does not provide a bus shuttle to meet the teams on arrival. Teams can use public transportation means or taxi. There are two direct bus lines: nr 2 and 8 going directly to the official hotel. One time ticket price is 2 EUR, QR code [ticket](#) can be purchased on <https://tallinn.pilet.ee/> portal at the date of arrival.

All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **Monday, October 14th, 2024** the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information needs to be submitted via the ISU Online Registration System (ORS).

10. OFFICIAL HOTEL(S)

Original Sokos Hotel Viru

Viru väljak 4, 10111

Tallinn, Harju county, Estonia

phone: +372 680 9300

web: <https://www.sokoshotels.fi/en>

Hotel capacities can only be booked via the Sokos Hotels website. Booking requests must be done to the self-service portal (<https://www.sokoshotels.fi/en>), latest **by Monday, October 12th, 2024**. All payments shall be made directly with the hotel.

For discounted rates, please use the reservation code “**BTAL241112**” when submitting your hotel booking. In case you wish to book more than 6 rooms in one booking, please contact:

Sokos Hotels Tallinn Sales Center

Mon-Fri 08:00-18:00

tel: +372 6809300

e-mail: viru.reservation@sok.fi

Room rates:

Standard Single Room	85€ / per room/ per night
Standard Twin Room	100€ / per room / per night

Extra beds:

children 0-2 years old	free
children 3-15 years old	10 € / per child / per night
children older than 15 years	20 € / per child / per night

11. ACCREDITATION

The official accreditation for Teams is planned at the **Ice Rink** upon arrival.

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or



Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

12. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2024, Rule 352 and Rule 353 (Determination and publication of results) will be used.

13. PRESENTATION OF MEDALS AND PRIZES

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted.

14. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

15. EXHIBITION

There will be no exhibition held at the Challenger Series Tallinn Trophy 2024.

16. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES

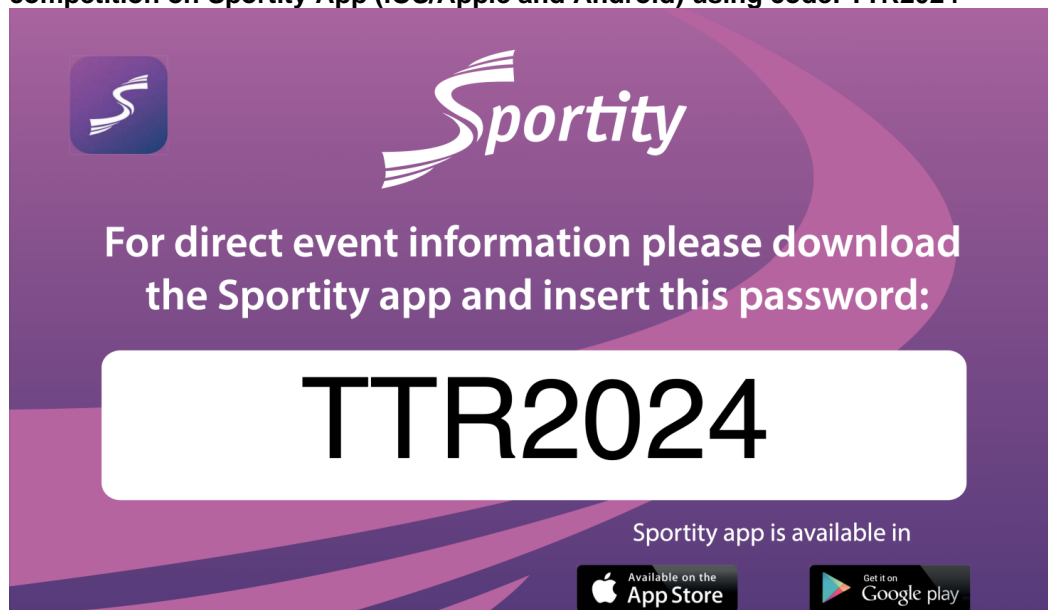
All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 18.

17. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

Varraku tn. 14
Tallinn, Estonia
e-mail: info@tallinntrophy.eu

To stay up to date with information, possible restrictions and the latest updates please follow competition on Sportity App (iOS/Apple and Android) using code: TTR2024



The banner features the Sportity logo in the top left corner. The main text reads: "For direct event information please download the Sportity app and insert this password: TTR2024". The password "TTR2024" is displayed in a large white box. At the bottom, it says "Sportity app is available in" followed by "Available on the App Store" and "Get it on Google play" logos.

**18. EVENT SCHEDULE**

Monday, November 11, 2023	All day	Arrival of teams and officials (singles) Non-Official Practices (singles)
Tuesday, November 12, 2023	~ 14:00	Initial Judges Meeting (singles)
	~ 15:00	Draw Starting Order (singles)
	TBA	Technical Panel Pre-Event Meeting - WOMEN
	TBA	Official Practice – WOMEN
	TBA	WOMEN – Short Program
Wednesday, November 13, 2023	All day	Official practice (singles)
	TBA	Technical Panel Pre-Event Meeting - MEN
	TBA	MEN – Short Program
	TBA	WOMEN – Free Skating VICTORY CEREMONY - WOMEN
Thursday, November 14, 2023	TBA	Official Practice – MEN MEN – Free Skating Victory Ceremony - MEN WOMEN – Technical Panel Review Meeting
	Afternoon	MEN, WOMEN - Round Table Discussion for Judges MEN - Technical Panel Review Meeting
Friday, November 15, 2023	All day	Arrival of teams and officials (dance) Non-Official Practices (dance)
	~ 14:00	Initial Judges Meeting (singles)
	~ 15:00	Draw Starting Order (singles)
Saturday, November 16, 2023	TBA	Official practices (dance)
	TBA	ICE DANCE – Rhythm Dance
Sunday, November 17, 2023	TBA	Official practices (dance)
	TBA	ICE DANCE – Free Dance
	TBA	ICE DANCE - Technical Panel Review Victory Ceremony ICE DANCE
	TBA	ICE DANCE – Round Table Discussion for Judges

Please note:

This schedule is subject to changes and will be updated in accordance with the final number of entries.

**FORMS AND DEADLINES**

Number	Form	Format	Deadline
N/A	Preliminary Entry Form	ORS	September 27 th 20:00h Tallinn time
N/A	Composition of Delegation	ORS	October 11 th 20:00h Tallinn time
N/A	Entry Form for Competitors	ORS	October 11 th 20:00h Tallinn time
N/A	Entry Form for Judges	ORS	October 11 th 20:00h Tallinn time
N/A	Hotel reservation request	Hotel Self-Service portal	October 12 th 23:59h Tallinn time
N/A	Team Travel Form	N/A	N/A
N/A	Press Information	ISU Portal	Valid for season 24/25
N/A	Competition Music Information	ISU Portal	Valid for season 24/25
N/A	Ice Dance Music Information	ISU Portal	Valid for season 24/25
N/A	Program Content Form	ISU Portal	Valid for season 24/25