

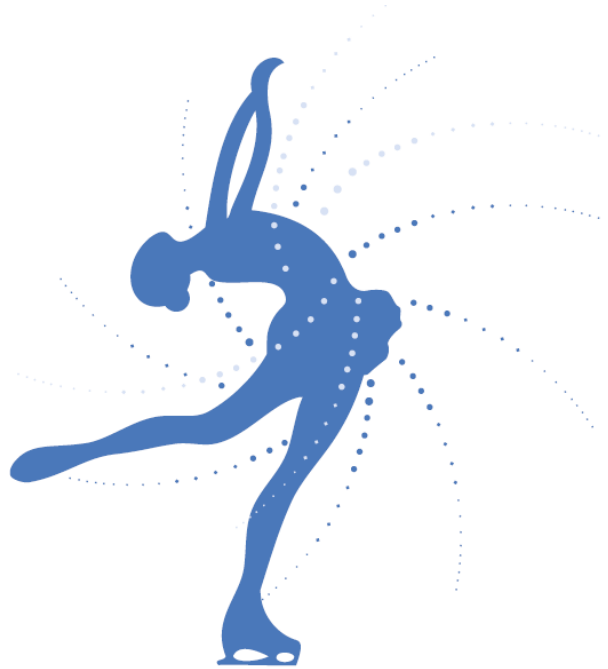


Junior Grand Prix of Figure Skating 2024/25

 Junior Grand Prix of Figure Skating

2024 LJUBLJANA

CUP/2. - 5. October 2024



Ljubljana, Slovenia

October 2 to 5, 2024

ANNOUNCEMENT

ISU Junior Grand Prix of Figure Skating Ljubljana Cup 2024

An International ISU Junior Competition

for

Men, Women and Ice Dance

organized by

Slovene Skating Union

Ljubljana, Slovenia

October 2 to 5, 2024

A competition as part of the



Junior Grand Prix of Figure Skating 2024/25

under the authorization of the

INTERNATIONAL SKATING UNION



1. GENERAL REGULATIONS

The **Ljubljana Cup 2024** will be conducted in accordance with the ISU Constitution and General Regulations 2024, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2024, and the relevant ISU Communications.

Participation in the **Ljubljana Cup 2024** is open to all Competitors who belong to an ISU Member and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 b) and they meet the participation, citizenship and residency requirements in Rule 109 and ISU Communication 2526 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2526 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All competitors must be entered through their respective ISU Member.

With reference to the Announcement of the ISU Junior Grand Prix of Figure Skating 2024/25 the list of ISU Members invited for participation with the quota in each discipline as mentioned in the annex of this announcement must be observed.

2. TECHNICAL DATA

PLACE **Main arena: Hala Tivoli**, Celovska cesta 25, SI-1000 Ljubljana, Slovenia
(an indoor ice-rink with the ice surface of 60 x 30 m, air-conditioned and heated)

JUNIOR MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024 Rule 611, paragraphs 1 and 3 for 2024/25. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2024, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 3 min., 30 sec. +/- 10 sec.
JUNIOR WOMEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024 Rule 611, paragraphs 1 and 3 for 2024/25. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2024, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. Duration: 3 min., 30 sec. +/- 10 sec.



JUNIOR ICE DANCE Rhythm Dance In accordance with ISU Technical Rules Ice Dance 2024, Rule 709.

Rhythms, required elements and guidelines are those listed in ISU Communication 2630 and subsequent updates.

Duration: 2 min., 50 sec. +/- 10 sec

Free Dance In accordance with ISU Technical Rules Ice Dance 2024, Rule 710. The required elements to be skated are those listed in ISU Communication 2630 and subsequent updates.

Duration: 3 min., 30 sec. +/- 10 sec.

3. ENTRIES

3.1 Entries by Name

3.1.1 General

All Entries must be made by the Member concerned based on the charts available in the General Announcement for the ISU Junior Grand Prix of Figure Skating 2024/25.

All entries for ISU Junior Grand Prix of Figure Skating Events, must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

3.1.2 Entries of Competitors

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fsk-ors.isu.swisstiming.com>

and will be submitted via the ORS simultaneously to the:

**Organizing Committee
Slovene Skating Union**

Andreja Zelinka

e-mail: drsalna.zveza@siol.net

and to:

ISU Secretariat

e-mail: entries@isu.ch

not later than **Friday, August 30, 2024 – 20:00 (local time Ljubljana)**.

Skaters entering the Junior Grand Prix circuit for the first time and/or new Ice Dance couples must send to the ISU Secretariat (entries@isu.ch) a copy of their passport at the time of the above-mentioned entry deadline.

Please observe the restrictions concerning the selection of Competitors within the events of the ISU Junior Grand Prix of Figure Skating” (see also general announcement for the Junior Grand Prix of Figure Skating 2024/25).

3.1.3 Entries of Judges

Each participating ISU Members may nominate one (1) judge. A second Judge can only be entered if the Member has entries in one Figure Skating discipline and in Ice Dance. It is recommended that the second Judge, if possible, has the qualification for Single & Pair Skating and Ice Dance. The Host Member may nominate a judge in each discipline in which they have entries.

Please observe the restrictions concerning the selection of Judges within the events of the ISU Junior Grand Prix of Figure Skating 2024/25 that no Judge may serve in more than two (2) ISU Junior Grand Prix events.



The Entries of Judges must be made via the ISU Online Registration System (ORS) and reach the Organizing Committee and the ISU Secretariat, not later than **Friday, August 30, 2024 – 20:00 (local time Ljubljana)**.

Each panel of Judges will consist of a maximum of 9 Judges but with a minimum of 7 Judges, if possible. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges the ISU Vice-President Figure Skating could amend this paragraph. However, there should never be less than 5 Judges.

The ISU Event Management Team together with the Organizing Committee in consultation with the ISU Vice President Figure Skating may reduce the number of Judges per ISU Member, if there might be the possibility, that entered Judges will not be guaranteed to judge the event in which they have been entered.

In case that at the time of the Judges draw more Judges will be available and entered as required to compose the panels of nine (9) Judges in one or more disciplines, the ISU Event Management Team together with the Organizing Committee will conduct the draw for nine (9) Judges for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

3.1.4 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Coaches, Team Officials, Team Medical Staff and Member Press Officer (if applicable) and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer/ISU in ORS.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a life partner or a relative of the Judge. The ISU Member guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

Chaperones will also be accepted. A maximum of one per skater entered. ISU Members will need to indicate the relation between the chaperone and the entered skater. Only family members or direct relations will be accepted as Chaperones.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than **Friday, August 30, 2024 – 20:00 (local time Ljubljana)**.

4. MEALS, LODGING and TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Competitors and Judges participating, beginning with dinner on **Tuesday, October 1, 2024** until breakfast on **Sunday, October 6, 2024**.

Should any Competitor or Judge arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The organizer will provide and cover the expenses for rooms and meals also for the Referees, the Technical Controllers, the Technical Specialists, the Data & Replay Operators. If any longer period is agreed upon with the Organizing Committee, the period of coverage will be prolonged as agreed.

All extra expenses incurred by any Team Member or any kind of Official will be the responsibility of that person and must be paid prior to departure.



The Judges, the Referees, the Technical Controllers, the Technical Specialists and the Data & Replay Operators will receive remuneration in accordance with ISU Communication No. 2096, paragraph 1, a (or any update of this Communication). Only hard currencies are acceptable. The remuneration will be paid upon accreditation. The ISU will reimburse the total relevant costs upon receipt of an invoice stating the number (including names) of the acting officials and their signature.

5. PRACTICE

Official practice for Competitors begins on **Wednesday, October 2, 2024**. The detailed schedule will be issued at the time of registration.

6. MUSIC / PLANNED PROGRAM CONTENT

In accordance with Rule 343 in the ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance, the following method to submit the Competitor's music to the Organizing Committee must be followed:

- the ISU Member is responsible for submitting their Competitor's music as direct attachment to an email to the Organizing Committee (drsalna.zeza@siol.net) until **September 25, 2024** (one week prior to competition).

Please note: some music files might exceed the size of a regular email. In this case, an email-based transfer service which allows to send large files could be used to send the file to the OC.

- each submission shall be labelled with the name of the ISU Member, name of the category, segment and the name(s) of the competitor(s):

Example:

GER_Men_SP_MUSTERMANN-Max

GER_Men_FS_MUSTERMANN-Max

SUI_Pairs_SP_MUSTERMANN-Erika_MUSTERMANN-Max

- the music files must be sent as **WAV or MP3** file formats. Any other format is not acceptable.

Please note: Files in MP3 format may have a significant difference in the music quality when reproduced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.

- Each Competitor must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.
- The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Competitor/Coach/Team Leader at the time of registration.
- During the 1st Official Practice, the music will be played as indicated in the Practice Schedule and will allow to verify the correctness of the submitted music. If there is an issue with the music, the Team Leader/Coach may be allowed to change the music by presenting an acceptable reproduction to the Organizing Committee's Music Team (USB Stick with file format of WAV or MP3 file).

If the music files have been submitted within the above-mentioned deadline to the Organizing Committee, then the music team of the Organizing Committee is entirely responsible for the correct execution of the music. In case of issues with submitted music files the Organizing Committee may request at the time of registration a secondary copy of the music files. In case the music files have not been submitted in time to the Organizing Committee, the skater(s) must present their music latest at the time of registration on the above defined mean and in the defined format.

Please note: CDs will **not** be accepted by the Organizing Committee.

ISU Members/Skaters are reminded to in order for them to use music to accompany their routines, the following 'Music Accompaniment' rights/ licenses are required:

- the right to edit or adapt music into a mix, if more than one song is being used.



- the right to set choreography to the music, often referred to as a 'Grand Right', which is the right to perform musical compositions and recordings within the context of a "dramatic work" or choreography.
- the right to create any copies of the music that may be needed for training and competition purposes, also known as the 'mechanical rights'.

In order for a music to be fully cleared for these uses, these rights need to be cleared for each and every track used in each mix that contains a license (backed by a warranty and legal indemnity) for appropriate territory(s) that covers both the master rights of the recording artist and the publishing rights of each individual writer and composer of the track.

There are a number of ways in which ISU Members and their Skaters can legally use or create a music mix to accompany your routine/performance:

1. For easy compliance with the above-mentioned requirements, it is recommended to use commercially released or production music from the ISU approved licensing provider, [ISU.ClicknClear.com](https://www.clicknclear.com). Subject to the music being available on the ClicknClear platform for the country where it will be used, it can be licensed instantly. Skaters/Members can access ClicknClear directly through the ISU Portal under the music tab.
2. Use completely original music (specially commissioned) written and/or recorded by a composer and/or artist. If you do this, please ensure you have contractually obtained the relevant rights required. ClicknClear's License Verification System has an online form that your composer/artist can use to confirm the rights they have granted you.
3. Use music out of copyright (otherwise known as music in the public domain). To be noted that the duration of copyright varies in each country so ISU Members MUST check their local copyright law.
4. Secure a license directly from the owners of the music the Skaters would like to use. In some cases, ClicknClear may be able to assist in the clearance of music not currently available on the ClicknClear platform. However, please note this route will be significantly more expensive, may take significant time, and there is no guarantee of a positive outcome.

The Planned Program Content must also be entered by the ISU Member or the Skater(s) on the dedicated ISU platform. It is mandatory that the Program Content information be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

7. ARRIVAL OF PARTICIPANTS / TEAMS

All ISU Member are requested to announce to the Organizing Committee as soon as possible but not later than **Friday, August 30, 2024**, the name of the airlines, flight numbers, dates and times of arrival of their participants. The detailed travel information needs to be submitted via the ISU Online Registration System (ORS).

The nearest airport to **Ljubljana** is **Airport Jože Pučnik (LJU)** with a distance of **30 km** to the official hotel. The Organizing Committee provides a bus shuttle to meet the teams on arrival. Please accept that we have to ask for a small transportation fee from all persons participating in this shuttle service. Please inform the Organizing Committee together with your entry whether you will be using the transportation offered.

8. OFFICIAL HOTEL

Hotel information will be available in the first information document which will be forwarded to the ISU Members at the time of publication of this announcement. Hotel capacities can only be booked via the Organizing Committee. Hotel reservation requests need to be submitted via the ISU Online Registration System (ORS).



9. ACCREDITATION

The ISU Member certifies with the entries in ORS the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.

Accreditation will be given to appointed ISU Event Officials, ISU Office Holders and Guests and those mentioned in 3.1.4.

Chaperons will not receive accreditation. The Team Leader may request "bus permits" for the official registered Chaperons to join the official shuttle bus system of the Organizing Committee.

10. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating and Ice Dance 2024, Rule 352 and Rule 353 (Determination and publication of results) will be used.

11. PRESENTATION OF MEDALS

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted.

12. POINTS FOR "ISU Junior Grand Prix of Figure Skating"

Points will be awarded as follows:

Men and Women		Ice Dance	
1 st place	15 points	1 st place	15 points
2 nd place	13 points	2 nd place	13 points
3 rd place	11 points	3 rd place	11 points
4 th place	9 points	4 th place	9 points
5 th place	7 points	5 th place	7 points
6 th place	5 points	6 th place	5 points
7 th place	4 points	7 th place	4 points
8 th place	3 points	8 th place	3 points
9 th place	2 points		
10 th place	1 point		

The points received are of value for the ISU Junior Grand Prix of Figure Skating and the qualification for the ISU Junior Grand Prix of Figure Skating Final.

If a Skater/Couple does not complete an event due to illness or injury, this event will be treated as "not skated", i.e. the result(s) of initial round(s) completed will not count for the ISU Junior Grand Prix ranking order. However, such an event will count as one (1) participation but without receiving credit in the ranking order. Only a second participation in another "ISU Junior Grand Prix of Figure Skating event" is possible.

13. PRIZE MONEY

Prize Money will be awarded to each medal winner for each category as follows:

	Men and Women	Ice Dance
1 st place	US\$ 2.000,00	US\$ 3.000,00
2 nd place	US\$ 1.500,00	US\$ 2.250,00
3 rd place	US\$ 1.000,00	US\$ 1.500,00

The individual prize money will be transferred to the ISU Member concerned immediately after the conclusion of the event.

The prize money may be reduced or completely withheld if a Skater/Couple:



- i) will not participate in the final exhibition gala of the Event concerned with at least one exhibition number (show dance or similar) plus an encore if so requested (not completed or fractures of programs are not considered to be sufficient. Any competitive program as performed during the competition or a part of a competition program in another costume or skated to another music is also not considered a “show dance”) if any is organized.
- ii) do not attend the press conference after his/her/their event if any is organized.
- iii) do not take part in social events if asked by the ISU and/or the organizer.

The decision to reduce or withhold the prize money can only be made by the ISU Grand Prix Coordination Group in consultation and with the agreement of the ISU Coordinator for the ISU Junior Grand Prix of Figure Skating. The withholding taxes, if any, will be deducted according to the individual government's law.

14. ISU WORLD STANDINGS

World Standing points will also be awarded according to the “ISU World Standings Procedure”, that can be found on the ISU website (www.isu.org) under Single & Pairs/Ice Dance – World Standings.

15. ANTI-DOPING CONTROLS

Anti-Doping tests will be carried out according to the ISU Anti-Doping Rules and ISU Anti-Doping Procedures, as given in the applicable ISU Communications (ISU Communications No. 2344 & 2366 or later updates).

16. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

17. EXHIBITION

There will be **NO** Exhibition at the Ljubljana Cup 2024.

18. MEETINGS FOR ISU EVENT OFFICIALS and JUDGES

The Initial Judges Meeting and Judges Draw will be held one (1) day prior to the first competition.

Please see the dates and times for all other official meetings for Technical Panels (before and after the respective event), Referees and Technical Controllers Meeting and Judges Round Table Discussions in paragraph 20 Schedule of Events.

For the initial Technical Panel Meetings per discipline the exact times will be announced only after the practice schedule has been completed. However, all initial Technical Panel Meetings will be held during the first practice day and will be adjusted to the practice schedule of each discipline.

ISU Event Officials and Judges are responsible to make their travel arrangements in order to be able to attend the respective meetings. If any other party makes the flight arrangements, the ISU Event Officials and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 20.



19. INFORMATION

For information, please contact the Organizing Committee:

Slovene Skating Union

Andreja Zelinka

phone: +386 31 270 111

e-mail: drsalna.zveza@siol.net

For further information any queries should be addressed to:

ISU Secretariat

Avenue Juste Olivier 17

CH - 1006 Lausanne

phone: +41 21 612 66 66

e-mail: entries@isu.ch



20. EVENT SCHEDULE

Tuesday, October 01, 2024	All day	Arrival of teams
Wednesday, October 02, 2024	All day	Official practice
	10:30	Team Leaders Meeting
	TBA	Individual Technical Panel Meetings per Discipline
	16:30	Referees and Technical Controllers Meeting
	17:30	Judges Draw and Meeting
Thursday, October 03, 2024	14:15	WOMEN – Short Program MEN – Short Program
Friday, October 04, 2024	15:00	ICE DANCE – Rhythm Dance MEN – Free Skating Victory Ceremony MEN MEN – Technical Panel Review
Saturday, October 05, 2024	09:00	MEN – Round Table Discussion for Judges
	12:30	WOMEN – Free Skating ICE DANCE – Free Dance WOMEN – Technical Panel Review Victory Ceremonies ICE DANCE and WOMEN ICE DANCE – Technical Panel Review
	22:00	WOMEN – Round Table Discussion for Judges
	23:00	ICE DANCE – Round Table Discussion for Judges
Sunday, October 06, 2024	All day	Departure of Teams

Please note:

This schedule is subject to changes and will be updated in accordance with the final number of entries.



21. SUMMARY OF DEADLINES

	DEADLINE	
Entry by Name for Competitors	30.08.2024	ORS
Entry by Name for Judges	30.08.2024	ORS
Entry by Name Delegation Members	30.08.2024	ORS
Hotel Reservation	30.08.2024	ORS
Travel Details	30.08.2024	ORS
Bank Transfer	30.08.2024	ORS
Press Information	30.08.2024	ISU PORTAL
Competition Music Information	30.08.2024	ISU PORTAL
Ice Dance Music Information	30.08.2024	ISU PORTAL
Planned Program Content	30.08.2024	ISU PORTAL
Visa Application Request	a.s.a.p.	Form



ANNEX
6th event Ljubljana / SLO
LIST OF MAXIMUM SKATERS PER ISU MEMBER

#	Nation		Men	Women	Ice Dance
1	Andorra	AND	~	~	~
2	Argentina	ARG	~	~	~
3	Armenia	ARM	~	~	~
4	Australia	AUS	~	~	~
5	Austria	AUT	1	1	1
6	Azerbaijan	AZE	1	1	1
7	Belgium	BEL	1	1	1
8	Bosnia & Herzegovina	BIH	1	1	1
9	*Belarus	BLR*	~	~	~
10	Brazil	BRA	~	~	1
11	Bulgaria	BUL	1	1	1
12	Canada	CAN	1	1	2
13	Chile	CHI	~	~	~
14	China	CHN	~	~	~
15	Croatia	CRO	1	1	1
16	Cyprus	CYP	~	~	1
17	Czech Republic	CZE	~	1	1
18	Denmark	DEN	~	~	~
19	Ecuador	ECU	~	~	~
20	Egypt	EGY	~	~	~
21	Spain	ESP	~	~	1
22	Estonia	EST	2	1	1
23	Finland	FIN	1	2	1
24	France	FRA	1	1	2
25	Great Britain	GBR	1	1	1
26	Georgia	GEO	1	1	1
27	Germany	GER	1	1	2
28	Greece	GRE	1	1	1
29	Hong Kong / China	HKG	~	~	~
30	Hungary	HUN	1	1	~
31	Indonesia	INA	~	~	~
32	India	IND	~	~	~
33	Ireland	IRL	~	~	~
34	Iceland	ISL	~	~	~
35	Israel	ISR	1	1	~
36	Italy	ITA	1	1	1
37	Japan	JPN	2	2	1
38	Kazakhstan	KAZ	~	~	~
39	Kyrgyz Republic	KGZ	~	~	~
40	Republic of Korea	KOR	2	2	~
41	Kuwait	KUW	~	~	~
42	Latvia	LAT	~	~	~
43	Liechtenstein	LIE	~	~	~
44	Lithuania	LTU	1	1	~
45	Luxemburg	LUX	1	1	1
46	Morocco	MAR	~	~	~
47	Malaysia	MAS	~	~	~
48	Moldova	MDA	1	1	1
49	Mexico	MEX	~	~	~
50	Mongolia	MGL	~	~	~
51	Republic of North Macedonia	MKD	1	1	1
52	Monaco	MON	1	1	~
53	Netherlands	NED	~	1	~
54	Norway	NOR	1	1	~
55	New Zealand	NZL	~	~	~
56	Peru	PER	~	~	~
57	Philippine	PHI	~	~	~
58	Poland	POL	1	1	1
59	Portugal	POR	1	1	1
60	DPR Korea	PRK	~	~	~
61	Romania	ROU	1	1	1
62	South Africa	RSA	~	~	~
63	*Russia	RUS*	~	~	~
64	Singapore	SGP	~	~	~
65	Slovenia	SLO	3	3	3
66	Serbia	SRB	1	1	1
67	Switzerland	SUI	1	1	1
68	Slovak Republic	SVK	2	1	~
69	Sweden	SWE	1	1	~
70	Thailand	THA	~	~	~
71	Turkmenistan	TKM	~	~	~
72	Chinese Taipei	TPE	~	~	~
73	Turkiye	TUR	1	1	1
74	United Arab Emirates	UAE	~	~	~
75	Ukraine	UKR	1	1	1
76	United States of America	USA	1	1	2
77	Uzbekistan	UZB	~	~	1
78	Vietnam	VIE	~	~	~

* subject to lifting of protective measures as per ISU Communication 2469